



Minutes of Meeting # 13/08

Meeting #13/08 was held on Wednesday, October 29th, 2008 at the Kawartha Conservation office. Chair O'Connor called the meeting to order at 6:28 p.m.

Present: Larry O'Connor, Chair
Donna Villemaire, Vice-chair
Peter Franzen
Dave Marsh
Alex Ruth
Ron Hooper
Jim McMillen
David Marsh
Lynn Philip Hodgson
Lloyd Robertson

Guest: Peter Shennett

Staff: Wanda Stephen, Acting CAO
Mark Majchrowski, Director, Watershed Management
Dave Pridham, Manager, Environmental and Technical Services
Kristie Virgoe, Manager, Environmental Protection and Restoration
Steve Gormley, Resources Planner
Brett Tregunno, Fisheries Biologist
Catherine Hennings, Corporate Services Assistant

Chair O'Connor called the meeting to order at 6:28 pm.

Adoption of Agenda

Resolution #151/08

Moved by: Dave Marsh

Seconded by: Alex Ruth

Resolved, That, the agenda for Meeting #13/08 be adopted as amended with #5 moved ahead of #4.

CARRIED

Declaration of Pecuniary Interest

None declared.

Adoption of Minutes

Resolution #152/08

Moved by: Dave Marsh

Seconded by: Peter Franzen

Resolved, That, the minutes for Meeting #11/08 and #12/08 be adopted as received.

CARRIED

Permit Applications

Mark Majchrowski, Director, Watershed Management provided an overview to the Board of Directors of the property located at 51 Mill Street in Bobcaygeon on the Little Bob Channel. Mr. Majchrowski explained that there is a new house on the old footprint and a garage is being added. There will be a need for 75 cubic metres of fill and it does not conform to the current policies. 76.81 cubic metres will be displaced. There have been similar properties that have been approved in the past.

Discussion ensued regarding severance removal and that only the Committee of Adjustment can grant such a removal. Mr. Majchrowski however, advised that the removal of the severance line can be registered on title.

Resolution #153/08

Moved by: Dave Marsh
Seconded by: Jim McMillen

Resolved, That, permit application #2008-041 submitted under the Development, Interference with Wetlands and Alterations to Shorelines & Watercourses regulation (Ont. Reg 182/06) be approved subject to the notwithstanding clause, and that, the severance line be removed and registered on title.

CARRIED

Mark Majchrowski provided an overview of permit application for 68 O'Reilly Lane on Scugog, and that the septic bed is on the lakeside of the residence, due to setbacks stipulated by the Health Unit. 230 cubic metres of fill will be required due to the septic bed failing. Director Robertson asked if there was any other place to put the septic and Mr. Majchrowski advised that there was not. Mr. Majchrowski also advised that the setback requirements have been met.

Resolution #154/08

Moved by: Lloyd Robertson
Seconded by: Dave Marsh

Resolved that, permit application #2008-038 submitted under the Development, Interference with Wetlands and Alterations to Shorelines & Watercourses regulation (Ont. Reg 182/06) be approved subject to the notwithstanding clause.

CARRIED

Resolution #155/08

Moved by: Donna Villemaire
Seconded by: Ron Hooper

Resolved, That, the attached list of Section 28 Permits issued between September 1, 2008 and mid October 2008 by the KRCA be ratified by the Board of Directors.

CARRIED

Resolution #156/08

Moved by: Dave Marsh
Seconded by: Lloyd Robertson

Resolved, That, the Board of Directors enters into closed session.

CARRIED

Resolution #157/08

Moved by: Jim McMillen
Seconded by: Lynn P. Hodgson

Resolved, That, the Board of Directors rises from closed session.

CARRIED

Financial Statements

Peter Shennett provided the Board with a detailed account of the financial statements and clarified notes that were added. Notes 4, 5, final paragraph of Note 6, and Note 7 are all new, in order to provide more detail and increased transparency. Mr. Shennett explained that the revenue in the total on page 17 is an impact of a Special Benefiting project (East Cross Forest) funded by donations and grants, and Durham Region.

Mr. Shennett explained that there is a \$120,000 increase in revenue but expenses are \$170,000 therefore a net loss of \$50,000 due to some pluses in some and under budget in other areas, ie, staffing changes such as wages.

Director Robertson questioned the Source Water expenses and why they were not shown in the audited statement. Mr. Shennett explained that Source Water was charged back to TCC and then the Province pays TCC for our expenses incurred.

Peter Shennett reviewed the Balance Sheet in detail.

Director Marsh asked if we have a commitment for funding the East Cross Forest. Mr. Shennett responded yes, for 3 years with 2008 being the last year, but no commitment beyond that. All of the East Cross Forest dollars have not been spent to date.

Discussion took place regarding the necessity for Asset Management processes and any related budgeting that would be necessary. Mr. Shennett responded that Asset Management reporting requirements would be applicable to Conservation Authorities in 2009, therefore a budget should be set for this.

Director Villemaire questioned if there were any anomalies and Mr. Shennett responded in the negative.

Mr. Shennett asked for guidance from the Board as to the allocation to the reserves, as this requires Board approval.

Resolution #158/08

Moved by: Jim McMillen
Seconded by: Lloyd Robertson

Resolved, That, the 2007 draft financial statements as audited by the firm Peter Shennett, Chartered Accountant, be approved as adjusted as discussed and that the surplus/deficit be allocated to unrestricted net assets.

CARRIED

Staff Reports

Staff reports were reviewed by the Board and Chair Villemaire raised questions about a Records Management workplan for 2009 and any asset tracking software purchase. Wanda Stephen, Acting CAO, responded that a person and software would be subsidized to undertake this project. Chair Villemaire questioned the item pertaining to the KRCA FOI Request form and reminded the Board that the CAO is currently designated as the 'Head' under MFIPPA. Chair Villemaire asked that this issue be raised at the next Board meeting.

Discussion took place about the use of glossy paper in producing our Annual Report and it was suggested that tenders for printing and materials be sought and perhaps a smaller distribution take place. This item will be discussed further at the next Board meeting.

Lynn Philip Hodgson questioned the cross-training that is taking place and what the status is and Wanda Stephen, Acting CAO, responded that every effort is being made to ensure that staff are constantly learning from others, and provided the example that the Administrative Assistant is currently doing bookkeeping basics that were once done by the Financial Assistant, so that the Financial Assistant could concentrate on more in-depth financial issues.

Resolution #159/08

Moved by: Dave Marsh
Seconded by: Jim McMillen

Resolved, That, the staff progress reports to September 30th be received for information.

CARRIED

Interim Financial Statement

Wanda Stephen, Acting CAO, explained the content of the financial statement and provided an overview.

Resolution #160/08

Moved by: Ron Hooper
Seconded by: Lloyd Robertson

Resolved, That, the interim financial statement to September 30th, 2008 be received as presented.

CARRIED

Human Resources

Wanda Stephen, Acting CAO, provided a verbal report advising that there have been no changes in human resources.

Resolution #161/08

Moved by: Alex Ruth
Seconded by: Lynn Philip Hodgson

Resolved, That, the report on human resources be received for information.

CARRIED

2009 Meeting Schedule

Wanda Stephen, Acting CAO, explained that January 21st would now be the AGM due to Administrative Policy, and Chair O'Connor advised that the 30th Anniversary could be dealt with at a separate time.

Resolution #162/08

Moved by: Lynn Philip Hodgson
Seconded by: Ron Hooper

Resolved, That, the meeting schedule be received.

CARRIED

Nonquon Subwatershed Study

Resolution #163/08

Moved by: Dave Marsh
Seconded by: Donna Villemaire

Resolved, That, the Nonquon Subwatershed Study be deferred to the next meeting.

CARRIED

Director Hodgson asked that the Board be given an overview, in the form of a presentation, at the next Board meeting.

Nonquon Fisheries Management Plan

Resolution #164/08

Moved by: Dave Marsh
Seconded by: Donna Villemaire

Resolved, That, the Nonquon Fisheries Management Plan be deferred to the next meeting.

CARRIED

Land Acquisition

Discussion took place about land coming available and if the Nature Conservancy of Canada should be purchasing these properties. Mark Majchrowski explained that if the Board does not proceed then the property will be offered to the Nature Conservancy. Kristie Virgoe, Manager of Environmental Protection and Restoration informed the Board that a requester had asked if the Conservation Authority would be interested in purchasing the property. Kawartha Heritage Conservancy has also been contacted. This property has unique features and is habitat to endangered species. It is quite distant from other properties owned by Kawartha Conservation, but has high potential. Kawartha Heritage Conservancy is receptive to discussions with the landowner. Chair Robertson commented that the Kawartha Conservation Review report indicated that we should get back to basics and that this property purchase is the mandate of the Kawartha Heritage Conservancy and similar groups.

Resolution #165/08

Moved by: Dave Marsh
 Seconded by: Lloyd Robertson

Resolved, That, staff do not proceed with the purchase or receipt of the donation for land at this time.

A recorded vote was requested.

	YES	NO	ABSTAIN
Franzen, Peter	X		
Hodgson, Lynn Philip		X	
Hooper, Ron	X		
Marsh, David	X		
McMillen, Jim	X		
Robertson, Lloyd	X		
Ruth, Alex		X	
Villemaire, Donna	X		
O'Connor, Larry	X		

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CARRIED

Shoreline Naturalization Demonstration Site

Discussion took place regarding funding for supplies and materials and Kristie Virgoe advised that no budget has been set as of yet. Director Villemaire suggested that the group involved be invited down to one of the local naturalization demonstration sites to learn from us. Director Franzen informed the Board that the site in Kinmount has a nice sign but the plants are dead. Kristie Virgoe advised that City staff in the Parks and Recreation department had cut down the demonstration site and therefore funding is difficult to get from people when they have already given to such a project.

Resolution #166/08

Moved by: Donna Villemaire
Seconded by: Dave Marsh

Resolved, That, the Canal Lake Shoreline Naturalization project be denied.

CARRIED

Kawartha Conservation Review

The document in response to the Review of Kawartha Region Conservation Authority, prepared by staff, was received. Chair O'Connor advised that the process to move forward with the recruitment of the CAO needs to be addressed on the next agenda.

Resolution #167/08

Moved by: Dave Marsh
Seconded by: Ron Hooper

Resolved, That, the staff report on the "Review of Kawartha Region Conservation Authority" be received, and

That, the Board of Directors supports the continuation of Kawartha Region Conservation Authority to meet the environmental needs of their municipalities, and,

That, the Board of Directors take into consideration the recommendations in the staff report.

CARRIED

Correspondence

Resolution #168/08

Moved by: Donna Villemaire
Seconded by: Peter Franzen

Resolved, That, correspondence be received.

CARRIED

Delegation from Margot Fawcett

Resolution #169/08

Moved by: Donna Villemaire
Seconded by: Ron Hooper

Resolved, That, to hear Margot Fawcett, member of Friends as a delegate.

CARRIED

Margot Fawcett, from Friends of Kawartha Conservation addressed the Board regarding concerns about no financial statements being available at the Friends AGM and advised the Board that Friends was originally organized as a grassroots organization for City of Kawartha Lakes residents. A \$109,000 grant was applied for. There were never any clean answers regarding policies. The grant was denied. It was mentioned that the signing authority for Friends should have Board approval and that there is no management agreement regarding financial transactions between the Friends and Kawartha Conservation. Friends assumes grants were for projects Kawartha Conservation wanted to have done, however it is felt that Friends is just a front to support Kawartha Conservation

projects. The Friends of Kawartha Conservation have no Directors Liability insurance and the group wishes Directors insurance and if there is a perceived value to the continuance of Friends, then the Friends Directors can get to work. However, if there is no value, perhaps Friends may continue within the organization and be covered under the Board's insurance.

Ms. Fawcett advised the Board that the next meeting of Friends will take place on November 11th and it will be recommended at the Friends AGM that Friends will be dissolved. Ms. Fawcett advised that no paperwork has been updated with the government and that old Directors appear on the books. Ms. Fawcett informed the Board that grants of Friends are the responsibility of friends but staff manages these funds and so much time is being spent. Ms. Fawcett mentioned that Friends is not mentioned at the Board meetings and therefore direction is never given by the Board to Friends, asking Friends to apply for any funding.

Director Marsh asked that a staff report be brought back to the next meeting regarding the relationship with Friends and that a report from the Acting CAO also be brought forward regarding liability insurance issues, with a legal opinion.

Director Hodgson informed the Board that the Friends group is not unlike the Lake Stewards who acquire grants on behalf of the township and it works well.

Resolution #170/08

Moved by: Donna Villemaire
Seconded by: Lloyd Robertson

Resolved, That, receive the report from Friends and that staff prepare a report including liability insurance for the next meeting.

CARRIED

Correspondence

Resolution #171/08

Moved by: Alex Ruth
Seconded by: Ron Hooper

Resolved, That, correspondence regarding Denby Road be received.

CARRIED

Adjournment

Resolution #172/08

Moved by: Lloyd Robertson
Seconded by: Jim McMillen

Resolved, That, meeting #13/08 be adjourned.

Larry O'Connor
Chair

Wanda Stephen
Acting CAO