



## Minutes of Meeting # 14/08

Meeting #14/08 was held on Wednesday, November 26<sup>th</sup>, 2008 at the Kawartha Conservation office. Chair O'Connor called the meeting to order at 6:31 p.m.

Present: Larry O'Connor, Chair  
Donna Villemaire, Vice-chair  
Alex Ruth  
Ron Hooper  
David Marsh  
Lloyd Robertson

Regrets: Peter Franzen  
Lynn Philip Hodgson  
Jim McMillen

Delegate: Stephen O'Leary

Staff: Wanda Stephen, Acting CAO  
Mark Majchrowski, Director, Watershed Management  
Dave Pridham, Manager, Environmental and Technical Services  
Kristie Virgoe, Manager, Environmental Protection and Restoration  
Steve Gormley, Resources Planner  
Catherine Hennings, Corporate Services Assistant

### Adoption of Agenda

#### Resolution #173/08

Moved by: David Marsh  
Seconded by: Ron Hooper

Resolved, That, the agenda for Meeting #14/08 be adopted as received.

CARRIED

### Declaration of Pecuniary Interest

None declared.

### Adoption of Minutes

The Chair indicated that during discussions Mr. McMillen wanted to draw to the attention of the board members that a permit referred to a severance which was to be registered on file. The Board discussed the matter.

#### Resolution #174/08

Moved by: Ron Hooper  
Seconded by: Alex Ruth

Resolved, That, the minutes for Meeting #13/08 be adopted as received.

CARRIED

**Delegation**

Mr. Stephen O'Leary addressed the board concerning his permit and his request to build a boathouse exceeding 500 square feet. Mr. O'Leary provided the reasons for the request and asked the board to reconsider allowing him to build his boathouse at the originally requested size. Mr. Majchrowski provided information on other previously approved structures, that there were no concerns with water displacement and the use of the Timmins 100 year event in flood calculations.

**Resolution #175/08**

Moved by: David Marsh  
Seconded by: Lloyd Robertson

Resolved, That, the permit for 295 Snug Harbour Road be approved subject to the notwithstanding clause.

CARRIED

**Permit Applications**

Mr. Majchrowski, Director, Watershed Management provided an explanation to Director Robertson's questions concerning the process if an applicant did not adhere to the conditions of a permit.

**Resolution #176/08**

Moved by: David Marsh  
Seconded by: Alex Ruth

Resolved, That, the permit regarding 140 Sturgeon Glen submitted under the Development, Interference with Wetlands and Alterations to Shorelines & Watercourses regulation (Ont. Reg 182/06) be approved subject to the notwithstanding clause.

CARRIED

Mr. Majchrowski addressed Director Robertson's questions concerning the location of the septic tank at 35 Gardiner Shore and confirmed that it is not located in the flood plain.

**Resolution #177/08**

Moved by: Ron Hooper  
Seconded by: David Marsh

Resolved that, the permit regarding 35 Gardiner Shore submitted under the Development, Interference with Wetlands and Alterations to Shorelines & Watercourses regulation (Ont. Reg 182/06) be approved subject to the notwithstanding clause.

CARRIED

Mr. Majchrowski provided an overview of permit application for 415 Eldon Road and explained that consideration for the protection of people and property are the concern with this application. The watercourse near this property floods on an annual basis and floodplain mapping indicates that the watercourse will flood the applicant's property in areas up to 1m in depth including the entrance and parking area. As well, according to the floodplain mapping the first floor of the dwelling would be subject to flooding.

**Resolution #178/08**

Moved by: David Marsh  
Seconded by: Alex Ruth

Resolved that, the permit regarding 415 Eldon Road submitted under the Development, Interference with Wetlands and Alterations to Shorelines & Watercourses regulation (Ont. Reg 182/06) be approved subject to the notwithstanding clause.

DEFEATED

**Permit Applications continued**

**Resolution #179/08**

Moved by: Lloyd Robertson

Seconded by: Alex Ruth

Resolved that, the permit regarding 415 Eldon Road submitted under the Development, Interference with Wetlands and Alterations to Shorelines & Watercourses regulation (Ont. Reg 182/06) not be approved.

CARRIED

**Resolution #180/08**

Moved by: David Marsh

Seconded by: Ron Hooper

Resolved, That, the attached list of Section 28 Permits issued between October 16, 2008 and November 19, 2008 by the KRCA be ratified by the Board of Directors.

CARRIED

**Friends of Kawartha Conservation**

Chair O'Connor explained to the board members that there had been some activity and conclusions to the delegate's concerns at the previous meeting and that the Friends board had been updated on their roles, grant application process, liability and MOU issues. Friends want to be sure they are not responsible for actions after the application process. It was agreed that a MOU between the Friends and Kawartha Conservation should be drafted and a legal opinion sought. Director Villemaire suggested an information package be prepared for Friends and distributed to the Board as well. Director Marsh requested that staff report to the board, on a quarterly basis, activities associated with the Friends including work hours, in-kind contributions, grant work etc.

**Resolution #181/08**

Moved by: David Marsh

Seconded by: Ron Hooper

Resolved, That, the staff report on Friends of Kawartha Conservation be received, and That, a legal opinion be sought for the MOU and liability issues.

CARRIED

**Resolution #182/08**

Moved by: David Marsh

Seconded by: Donna Villemaire

Resolved, That, updates on Friends be included in staff Program Updates including hours dedicated.

CARRIED

**Designation of Head under MFIPPA**

Director Villemaire suggested that the Chair be the Head under MFIPPA and that administrative duties not be delegated to the Acting CAO. Director Ruth asked for clarification about the assignment of administrative duties in the past and Ms. Stephen explained that the current resolution assigns the duties to the CAO.

**Resolution #183/08**

Moved by: Donna Villemaire

Seconded by: David Marsh

Resolved, That, the Kawartha Conservation Board of Directors hereby designates the Chair as Head for the purposes of the Municipal Freedom of Information and Protection of Privacy Act until such time as a CAO is hired and successfully completes a review period.

CARRIED

**Watershed Management Policies**

**Resolution #184/08**

Moved by: David Marsh

Seconded by: Ron Hooper

Resolved, That, the Watershed Management Policies be deferred to 2009.

CARRIED

**Nonquon Subwatershed Study**

**Resolution #185/08**

Moved by: Lloyd Robertson

Seconded by: David Marsh

Resolved, That, the Nonquon Subwatershed Study, Agenda item #9, be deferred to February, 2009.

CARRIED

**Nonquon Fisheries Management Plan**

**Resolution #186/08**

Moved by: Lloyd Robertson

Seconded by: David Marsh

Resolved, That, the Nonquon Fisheries Management Plan be deferred to the next meeting of the Board in February, 2009.

CARRIED

**Recruitment of CAO**

Chair O'Connor advised that the feedback received from the partner municipalities indicated to move forward and hire a CAO. The Chair recommended to the board that we begin the recruitment process by engaging Russ Powell, CAO of CLOCA to assist in a job description and a plan for the recruitment process. Director Villemaire pointed out that the strategy workshops laid out the steps that should be taken and the board should authorize the Chair to approach Mr. Powell.

**Resolution #187/08**

Moved by: Lloyd Robertson

Seconded by: David Marsh

Resolved, That, Mr. Powell be requested to assist the KRCA in the development of an action plan for interested, qualified candidates to apply for CAO including cost estimates.

CARRIED

## 2009 Budget

Discussion took place about the 2009 Budget. Director Villemaire questioned the cost of living adjustment to staff salaries and if this was a commitment in employment contracts. Ms. Stephen explained that there are no employment contracts that require a cost of living adjustment, rather the surrounding Conservation Authorities had been surveyed and the adjustments to salaries ranged from 2.7% to 3.5%. Ms. Stephen also answered questions concerning merit adjustments.

Ms. Stephen requested direction from the board as to a budget guideline. It was explained to the board the importance of the addition of a Regulations Officer and the pressure that this placed on the budget of an additional 3.2% levy increase. Other budget items were discussed and staff provided information and explanations.

Ms. Villemaire suggested a 3% guideline which would include costs associated with a CAO and a Regulations Officer by cutting expenditures where necessary.

### Resolution #188/08

Moved by: Lloyd Robertson  
Seconded by: Ron Hooper

Resolved, That, the 2009 Draft Budget be deferred to the January 21, 2009 Board meeting.

CARRIED

Discussion took place with respect to the meeting dates in January, 2009 and the Chair recommended that the Annual General Meeting be set for January 14<sup>th</sup> to conform to administrative policies and the January 21 meeting is a business meeting to deal with budget matters.

### Resolution #189/08

Moved by: Alex Ruth  
Seconded by: David Marsh

Resolved, That, the Annual General Meeting be set as January 14<sup>th</sup>, 2009.

CARRIED

## Closed Session

None required.

## Correspondence

### Resolution #190/08

Moved by: Donna Villemaire  
Seconded by: Lloyd Robertson

Resolved, That, correspondence be received.

CARRIED

**New Business**

None

**Adjournment**

There being no further business, the meeting adjourned at 8:00 p.m.

**Resolution #191/08**

Moved by: Lloyd Robertson  
Seconded by: David Marsh

Resolved, That, the Board of Directors meeting be adjourned.

CARRIED

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Larry O'Connor  
Chair

Wanda Stephen  
Acting CAO