



Minutes of Meeting #13/10

Meeting #13/10 was held on Wednesday, November 24, 2010 at the Kawartha Conservation Office. Chair Donna Villemaire called the meeting to order at 1:00 p.m.

Present: Donna Villemaire, Chair
Peter Franzen, Vice-chair
Jim McMillen
Larry O'Connor.
Ron Hooper – arrived at 1:06
David Marsh
Alex Ruth
Lloyd Robertson

Regrets: Lynn Philip Hodgson

Staff: Rob Messervey, CAO
Wanda Stephen, Director, Corporate Services
Mark Majchrowski, Director, Watershed Management
Peter Waring, Manager, Planning and Regulation
David Pridham, Manager, Environmental and Technical Services
Brett Tregunno, A/Coordinator, Environment Programs
Leah Breivik, Acting Resources Planner
Brent Kulba, Communications Specialist
Jason Ross, Regulations Officer
Dawna Rycroft, Executive Assistant

Declaration of Pecuniary Interest

None declared.

Adoption of Agenda

Resolution #199/10

RESOLVED, THAT the agenda be adopted.

Moved by: David Marsh
Seconded by: Jim McMillen

CARRIED

Approval of Minutes

Resolution #200/10

RESOLVED, THAT, the Board of Directors Minutes of Meeting #12/10 be adopted as circulated.

Moved by: Alex Ruth
Seconded by: Jim McMillen

CARRIED

Regulations

Resolution #201/10

Moved by: David Marsh
Seconded by: Jim McMillen

RESOLVED, THAT, the attached list of Section 28 Permits issued between October 13th, 2010 and November 15th, 2010 be ratified.

CARRIED

4 (b) 801 Kenstone Beach Road

An inquiry was made as to why there was such a dramatic change to the application. Staff responded that the Health Unit had requested the change in the system due to percolation rates.

Resolution #202/10

Moved by: Peter Franzen
Seconded by: David Marsh

RESOLVED, THAT, Revised Permit application no. 2010-086 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (Ontario Regulation 182/06) be approved.

CARRIED

4 (c) Appointment of an enforcement officer.

Rob Messervey introduced Jason Ross to the Board of Directors.

Donna Villemaire welcomed Jason to the Kawartha Region Conservation Authority on behalf of the Board of Directors.

The Board of Directors was briefed in regard to Jason's qualifications, training and past positions.

Resolution #203/10

Moved by: Larry O'Connor
Seconded by: David Marsh

RESOLVED, THAT, Jason Frederick Ross be appointed as an enforcement officer with the title of Regulations Officer for the purpose of enforcing the *Conservation Authorities Act, RSO, 1990, Chapter 27* and the regulations pursuant to Sections 28 and 29; and, the *Trespass to Property Act*.

CARRIED

Reports from Staff

5 (a) Monthly CAO Report

Rob Messervey summarized the CAO report with special attention to discussions with new council-elect members and the fact that the orientation packages have been well received by all municipalities.

Another highlight was the continued interest in the Sturgeon Lake Management Plan and expanded membership of key committees supporting this project.

Resolution #204/10

Moved by: Alex Ruth
Seconded by: Ron Hooper

RESOLVED, THAT, the Monthly CAO report for Meeting # 13/10 be received.

CARRIED

Reports from Staff (cont'd)

5 (b) Oak Ridges Moraine Watershed Planning: Update and Award RFP

Rob Messervey introduced Peter Waring, and Brett Tregunno who is managing this project.

Staff spoke to the report, mentioning that Durham Region would be a funding partner and that the data collection and analysis portion of the plan has been completed and January would be the beginning of the planning process. The Plan is scheduled for completion by December 2011.

An inquiry was made about the amount of staff time that will be required.

Staff responded that a definite answer to that question could not be provided at this time but confirmed that staff time will be billed back to Durham Region.

An inquiry was made as to why the dollar amount of the contract had been raised from \$54,000 to \$60,000.

Staff responded that the extra funding will cover costs of additional meetings, if required, as well as any publication of materials.

Resolution #205/10

Moved by: Jim McMillan
Seconded by: Alex Ruth

RESOLVED, THAT, the contract for the provision of consulting and facilitation services for Oak Ridges Moraine Watershed Plan preparation be awarded to French Planning Solutions Inc. at an upset cost of \$60,000; and,

FURTHER ,THAT, the project update on the Oak Ridges Moraine Watershed Planning project be received.

CARRIED

Policies and Procedures

6 (a) Draft Model Fill By-law

Rob Messervey introduced the draft model Fill By-law and issues and concerns surrounding the need for such a document. He introduced Peter Waring to provide some additional background and the process for creation of the by-law.

Staff spoke to the document and sources of information. Peter also clarified that this is a template to be used as a model by surrounding municipalities and that as such each municipality may consider using all or parts of the model by-law for their purposes. They will require input from their legal departments to address their own interests.

Board acknowledged that this was a great tool and much needed.

Resolution #206/10

Moved by: Lloyd Robertson
Seconded by: David Marsh

RESOLVED, THAT, the by-law template, referred to as the **Fill Control and Site Alteration By-Law**, be distributed to watershed municipal partners for their use in developing or updating a by-law to control the import and export of fill and related site alteration activities that may be occurring within their respective municipal boundaries.

CARRIED

**6 (b) Corporate Communications Plan
Resolution #207/10**

Moved by: Larry O'Connor
Seconded by: Jim McMillan

RESOLVED, THAT, the Corporate Communication Plan 2011-2012 be received and endorsed.

CARRIED

**6 (c) Corporate Image Policy
Resolution #208/10**

Moved by: Larry O'Connor
Seconded by: Jim McMillan

RESOLVED, THAT, The Corporate Image Policy CS 010, with appended guidelines, be approved and adopted for immediate implementation.

Board members found issue with the name change from Kawartha Region Conservation Authority to Kawartha Conservation as well as the logo.

Resolution #209/10

RESOLVED, THAT a review of the Kawartha Region Conservation Authority logo and use of full name plus associated costs to make the changes be investigated.

Moved by: Peter Franzen
Seconded by: David Marsh

CARRIED

Correspondence

Resolution #210/10

Moved by: David Marsh
Seconded by: Ron Hooper

RESOLVED, THAT, the attached correspondence be received for information.

James W. Brennan, Manager Provincial Operations – Ontario, Ducks Unlimited, October 12, 2010. Release of Southern Ontario Wetland Conversion Analysis

Michael Benner, MCIP RPP, Manager of Policy Planning, The City of Kawartha Lakes, October 12, 2010, City of Kawartha Lakes Integrated Community Sustainability Plan.

Terry Low, Chair Otonabee Conservation to Mr. Barry Devolin, M.P., Haliburton, Kawartha Lakes, Brock, October 21, 2010, Trent-Severn Waterway

CARRIED

New Business

None

Reports and Updates from Board Members

Alex Ruth announced his resignation after 15 years of service and offered his best wishes to the Board of Directors and staff of Kawartha Region Conservation Authority.

Lloyd Robertson announced his resignation and also that he will not be in attendance for any future meetings. He felt that the best interests of his constituents had been served and thanked the Board of Directors and staff for their support.

Ron Hooper stated that he was not sure if he would be returning but would like to thank all Board Members and that he has enjoyed the last four years.

David Marsh announced his resignation and stated that he felt that the Board of Directors and staff were by far one of the best that he had worked with. He also felt that he was leaving with the thought that the Board of Directors and team had left things better than they had found them. He offered his thanks to all.

Larry O'Connor announced his resignation and that Ted Smith would possibly be replacing him. He also commented on the challenges that the Board of Directors had faced and solved together and he appreciated the opportunity of being involved.

Jim McMillan announced his resignation and commented on the challenges and rewards of the last four years. He stated that he witnessed positive changes and the coming together with communities over his period of tenure.

Peter Franzen announced his resignation after 10 years with the Board of Directors and commented on all of the changes over that time. He also thanked Donna Villemaire for her time and support.

Donna Villemaire thanked all of the Board members for their time and dedication. She also thanked Wanda Stephen and Mark Majchrowski for their support and efforts over the last several years.

Rob Messervey thanked all Board members for their interest and support.

Closed Session

Resolution #211/10

RESOLVED, THAT, the Board of Directors enters into closed session.

Moved by: David Marsh
Seconded by: Lloyd Robertson

CARRIED

Resolution #212/10

RESOLVED, THAT, the Board of Directors rises from closed session.

Moved by: Alex Ruth
Seconded by: Lloyd Robertson

CARRIED

Adjournment

There being no further business, the meeting adjourned at 2:45 p.m.

Resolution #213/10

RESOLVED, THAT, the Board of Directors Meeting #13/10 be adjourned.

Moved by: David Marsh
Seconded by: Ron Hooper

CARRIED

Donna Villemaire
Chair

Robert Messervey
CAO