



## MINUTES OF MEETING #12/11

MEETING #12/11 WAS HELD ON WEDNESDAY, DECEMBER 16<sup>TH</sup>, 2011 AT THE KAWARTHA CONSERVATION OFFICE. CHAIR VILLEMAIRE CALLED THE MEETING TO ORDER AT 1:06 P.M.

PRESENT: DONNA VILLEMAIRE, CHAIR  
PAT WARREN, VICE-CHAIR  
JOHN HANCOCK  
RON HOOPER  
DON LACOMBE  
CHUCK MERCIER  
JIM CHAPLIN  
HEATHER STAUBLE  
TED SMITH

STAFF: ROB MESSERVEY, CAO  
WANDA STEPHEN, DIRECTOR, CORPORATE SERVICES  
MARK MAJCHROWSKI, DIRECTOR, WATERSHED MANAGEMENT  
DAVE PRIDHAM, MANAGER, ENVIRONMENTAL & TECHNICAL SERVICES  
PETER WARING, MANAGER, PLANNING & REGULATION  
LEAH BREVIK, RESOURCES PLANNER  
DAWNA RYCROFT, EXECUTIVE ASSISTANT

### ADOPTION OF AGENDA

#### RESOLUTION #171/11

MOVED BY: PAT WARREN  
SECONDED BY: CHUCK MERCIER

RESOLVED, THAT, the agenda be adopted.

CARRIED

### DECLARATION OF PECUNIARY INTEREST

NONE DECLARED.

### APPROVAL OF MINUTES

A spelling error was noted in the minutes for meeting #11/11 as:  
"Chan Sham Temple" should read "Cham Shan Temple"

#### RESOLUTION #172/11

MOVED BY: CHUCK MERCIER  
SECONDED BY: PAT WARREN

RESOLVED, THAT, the Board of Directors Minutes of Meeting #11/11 be adopted with typographical error corrected.

CARRIED

**REGULATION**

Staff were requested to investigate Permit Number P2011-176 for 14 West Peters Island Road to ensure that the applicant is in compliance with a court order.

**RESOLUTION #173/11**

MOVED BY: CHUCK MERCIER  
SECONDED BY: TED SMITH

RESOLVED, THAT, the attached list of Section 28 Permits issued between November 8<sup>th</sup>, 2011 and December 7<sup>th</sup>, 2011 be ratified.

CARRIED

**BOARD OF DIRECTORS PER DIEM**

**RESOLUTION #174/11**

MOVED BY: TED SMITH  
SECONDED BY: PAT WARREN

RESOLVED, THAT, the Board of Director's per diem rate be set at \$60 per meeting effective January, 2012.

CARRIED

**2012 PRELIMINARY BUDGET**

It was recommended that the colour coding of the charts on page 21 of the budget match between years and that the list of Board of Directors on page 7 be addressed to demonstrate that the Region of Durham is represented.

**RESOLUTION #175/11**

MOVED BY: JIM CHAPLIN  
SECONDED BY: TED SMITH

RESOLVED, THAT, the 2012 Preliminary Budget document entitled "Information for Member Municipalities on the 2012 Preliminary Budget" be circulated to the member municipalities.

CARRIED

**ACCESSIBLE CUSTOMER SERVICE POLICY**

Chair Villemaire asked that some investigation be done to provide an area in the dog park that would be strictly for the use of service animals. There was discussion on the text size on the website.

**RESOLUTION #176/11**

MOVED BY: CHUCK MERCIER  
SECONDED BY: RON HOOPER

RESOLVED, THAT, the proposed Accessible Customer Service Policy, made under the Accessibility for Ontarians with Disabilities Act, 2005 be endorsed.

CARRIED

## STRATEGIC PLAN

Mr. Messervey thanked the Board Members for their support and attendance at the Strategic Plan workshop that was held December 6<sup>th</sup>, 2011 at the Lindsay Golf and Country Club. He notified the Board that there would be some further work done on the draft plan and that two documents would be brought back to the Board early in the new year. One document would be a high level strategic plan which focuses on our five goals and a companion document that will actually look at the strategic actions and more of a work plan to help implement the strategic plan.

Councillors Smith and Stauble indicated that the session was very informative and that a lot of valuable input was gathered from the various stakeholder groups in attendance.

### **RESOLUTION #177/11**

MOVED BY: HEATHER STAUBLE

SECONDED BY: JOHN HANCOCK

RESOLVED, THAT, the staff report regarding the Stakeholder Workshop and next steps toward completion of the Strategic Plan be received

CARRIED

## FORMAL RATIFICATION – GALWAY-CAVENDISH & HARVEY WELLS

Staff provided an overview of the project cost to the Board of Directors.

### **RESOLUTION #178/11**

MOVED BY: HEATHER STAUBLE

SECONDED BY: RON HOOPER

RESOLVED, THAT, the construction of the two Galway-Cavendish & Harvey PGMN wells by Haliburton Artesian Well Drillers be approved at a cost of up to \$22,111.00 (includes full HST and contingency costs for Precambrian well only) with formal ratification to be confirmed by Resolution at the December 16<sup>th</sup> Board meeting.

CARRIED

## CAO REPORT

Mr. Messervey provided an update on activities since the last meeting held on November 16, 2011, focusing attention on a meeting with members of senior staff from the City of Kawartha Lakes, the MOE Peterborough District and the CAO from the town of Uxbridge to ensure that we are fully integrating our processes in regards to our draft commercial fill protocol.

The Board of Directors were informed that the Annual General Meeting would take place on January 11, 2012 at 3:00 p.m. and it would be held at Oliver's Nest Golf Club in Oakwood.

Mr. Messervey also reviewed a suggested outline for an awards presentation at the Annual General Meeting. The Board of Directors discussed the awards program and decided that further discussion take place in the future but that the list provided for the AGM in 2012 be accepted.

### **RESOLUTION #179/11**

MOVED BY: PAT WARREN

SECONDED BY: HEATHER STAUBLE

RESOLVED, THAT, the CAO Monthly report for meeting #12/11 be received.

CARRIED

**FEE SCHEDULE REVIEW**

Mr. Messervey addressed the need for the enhancement to our fee schedule to recover costs in the permitting process. The process and fee schedules of other conservation authority's have been reviewed. A draft fee schedule would be brought back to the Board in February 2012.

The Board recommended that the commercial fill portion of the fee schedule be addressed first and an interim rate be implemented as soon as possible.

All Board members felt that Kawartha Conservation needed to be fairly aggressive in their Fee Schedule Review and that direction be taken to reach 100% recovery of costs in the future.

**RESOLUTION #180/11**

MOVED BY: HEATHER STAUBLE  
SECONDED BY: CHUCK MERCIER

RESOLVED, THAT, this introductory Board report on the Fee Schedule Update be received.

CARRIED

**ENVIRONMENTAL COMMISSIONER OF ONTARIO'S ANNUAL REPORT**

Mr. Messervey addressed some questions from the Board in regards to the Commissioner's Report and clarified some of the comments within the document.

**RESOLUTION #181/11**

MOVED BY: CHUCK MERCIER  
SECONDED BY: TED SMITH

RESOLVED, THAT, the staff report outlining comments and recommendations of interest to the Authority as contained in the Environmental Commissioner of Ontario's Annual Report be received.

CARRIED

**OAK RIDGES MORAINÉ WATERSHED PLANNING: PROJECT UPDATE**

Staff provided the Board of Directors with an update on the status of the Oak Ridges Moraine Watershed Planning Project.

**RESOLUTION #182/11**

MOVED BY: HEATHER STAUBLE  
SECONDED BY: JIM CHAPLIN

RESOLVED, THAT, this project update on the Oak Ridges Moraine Watershed Planning project be received.

CARRIED

**CORRESPONDENCE**

An additional piece of correspondence from Clarington was provided to the Board of Directors.

**RESOLUTION #183/11**

MOVED BY: PAT WARREN  
SECONDED BY: HEATHER STAUBLE

RESOLVED, THAT, the attached correspondence be received.

CARRIED

**REPORTS AND UPDATES FROM BOARD MEMBERS**

**Director Hooper** noted that the additional piece of correspondence from Clarington was still before council.

**Chair Villemaire** thanked all members of the Board as well as staff for their support over this past year.

**CLOSED SESSION**

**RESOLUTION #184/11**

MOVED BY: TED SMITH  
SECONDED BY: RON HOOPER

RESOLVED, THAT, the Board of Directors enters into closed session.

CARRIED

**RESOLUTION #185/11**

MOVED BY: PAT WARREN  
SECONDED BY: RON HOOPER

RESOLVED, THAT, the Board of Directors rises from closed session.

CARRIED

**ADJOURNMENT**

There being no further business, the meeting adjourned at 3:50 p.m.

**RESOLUTION #186/11**

MOVED BY: CHUCK MERCIER  
SECONDED BY: TED SMITH

RESOLVED, THAT, the Board of Directors Meeting #12/11 be adjourned.

CARRIED

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DONNA VILLEMARE  
CHAIR

ROB MESSERVEY  
CAO