



MINUTES OF MEETING #09/11

MEETING #09/11 WAS HELD ON WEDNESDAY, SEPTEMBER 28TH, 2011 AT THE KAWARTHA CONSERVATION OFFICE. CHAIR VILLEMAIRE CALLED THE MEETING TO ORDER AT 2:05 P.M.

PRESENT: DONNA VILLEMAIRE, CHAIR
PAT WARREN, VICE-CHAIR
JOHN HANCOCK
RON HOOPER
TED SMITH
CHUCK MERCIER
DON LACOMBE
HEATHER STAUBLE

REGRETS: JIM CHAPLIN

STAFF: ROB MESSERVEY, CAO
WANDA STEPHEN, DIRECTOR, CORPORATE SERVICES
MARK MAJCHROWSKI, DIRECTOR, WATERSHED MANAGEMENT
DAVID PRIDHAM, MANAGER, ENVIRONMENTAL & TECHNICAL SERVICES
LEAH BREIVIK, RESOURCES PLANNER
BRETT TREGUNNO, AQUATIC BIOLOGIST
DAWNA RYCROFT, EXECUTIVE ASSISTANT

ADOPTION OF AGENDA

RESOLUTION #115/11

MOVED BY: RON HOOPER
SECONDED BY: CHUCK MERCIER

RESOLVED, THAT, the agenda be adopted as amended.

CARRIED

DECLARATION OF PECUNIARY INTEREST

NONE DECLARED.

APPROVAL OF MINUTES

RESOLUTION #116/11

MOVED BY: TED SMITH
SECONDED BY: PAT WARREN

RESOLVED, THAT, the Board of Directors Minutes of Meeting #8/11 be adopted as circulated.

CARRIED

REGULATION

RESOLUTION #117/11

MOVED BY: CHUCK MERCIER
SECONDED BY: JOHN HANCOCK

RESOLVED, THAT, the attached list of Section 28 Permits issued between July 13th, 2011 and September 16th, 2011 be ratified.

CARRIED

RESOLUTION #118/11

MOVED BY: CHUCK MERCIER
SECONDED BY: JOHN HANCOCK

RESOLVED, THAT, Permit application number 2011-034 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 182/06) be approved.

CARRIED

RESOLUTION #119/11

MOVED BY: CHUCK MERCIER
SECONDED BY: JOHN HANCOCK

RESOLVED, THAT, Permit application number 2011-135 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 182/06) be approved.

CARRIED

RESOLUTION #120/11

MOVED BY: CHUCK MERCIER
SECONDED BY: JOHN HANCOCK

RESOLVED, THAT, Permit application number 2011-138 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 182/06) be approved.

CARRIED

RESOLUTION #121/11

MOVED BY: CHUCK MERCIER
SECONDED BY: JOHN HANCOCK

RESOLVED, THAT, Permit application number 2011-094 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 182/06) be approved.

CARRIED

AMENDMENT TO ONTARIO REGULATION 182/06

Rob Messervey explained the background to this amendment and introduced Mark Majchrowski to address questions from the Board members.

RESOLUTION #122/11

MOVED BY: HEATHER STAUBLE
SECONDED BY: RON HOOPER

WHEREAS, A local Section 28 "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation" has been prepared in conformity with the provisions outlined in Section 28 of the Conservation Authorities Act and the amended Ontario Regulation 97/04, and as per the eligible amendments identified by the Ministry of Natural Resources.

RESOLVED, THAT, the Kawartha Region Conservation Authority adopts the proposed amendments to the subject regulation to bring the regulation into conformity with the generic provincial regulation, AND,

RESOLVED, THAT, the said regulation proposal with eligible amendments be submitted to the Ministry of Natural Resources for review, posting on the Regulatory Registry, and depending on the results of the registry, for subsequent consideration for approval by the Minister of Natural Resources.

CARRIED

2012 PRELIMINARY BUDGET TIMETABLE

Rob Messervey mentioned recent discussions with senior Durham Region staff from the Finance and Planning Departments, and the other 4 Conservation Authorities that make up the region as well as a meeting with the Durham Region Planning Committee.

Wanda Stephen reviewed a proposed timetable with the board members.

RESOLUTION #123/11

MOVED BY: HEATHER STAUBLE
SECONDED BY: PAT WARREN

RESOLVED, THAT, the 2012 preliminary budget be drafted in accordance with the suggested timetable.

CARRIED

ADMINISTRATION BUILDING UPDATE

Rob Messervey and Wanda Stephen reviewed the full scope of estimated costs as submitted by Wilcox Architects as per direction of the Board members from the meeting held July 20, 2011.

Director Mercier questioned why there were no contingency costs included in the quotation and asked for clarification of impacts on the 2012 budget.

RESOLUTION #124/11

MOVED BY: JOHN HANCOCK
SECONDED BY: DON LACOMBE

RESOLVED, THAT, Wilcox Architects be awarded the contract for the Design Development phase of the administration building expansion at an upset cost of \$16,800.

CARRIED

CAO REPORT

Rob Messervey provided an update on activities since the last meeting which was held on July 20th, 2011, focussing on the following:

- Lake management planning for Pigeon Lake and discussions with Peterborough County
- Planning and Regulations draft policy document
- KRCA Strategic Plan session

RESOLUTION #125/11

MOVED BY: PAT WARREN
SECONDED BY: RON HOOPER

RESOLVED, THAT, the CAO report for meeting #09/11 be received.

CARRIED

OAK RIDGES MORAINÉ WATERSHED PLANNING: PROJECT UPDATE

Brett Tregunno responded to questions of the Board members and reviewed the strategy for upcoming workshop sessions targeted to specific stakeholders and the public.

Director Stauble offered to provide staff with contact information for “Clarington Citizens for Clean Water” in order that they may be included in an upcoming session.

RESOLUTION #126/11

MOVED BY: CHUCK MERCIER
SECONDED BY: DON LACOMBE

RESOLVED, THAT, this project update on the Oak Ridges Moraine Watershed Planning project be received.

CARRIED

WATERSHED PLANNING AND REGULATION POLICIES

Rob Messervey provided some background information on the Watershed Planning and Regulation Policies and introduced Mark Majchrowski to address questions and concerns from the Board of Directors.

In reviewing the draft communications plan for the policies, Vice-Chair Warren suggested that perhaps a video be produced and posted to the Kawartha Conservation web-site that could clarify and simplify the process for clients.

Rob Messervey advised the Board that there had been some discussion in regards to producing a document similar to an executive summary to provide guidance and easier understanding for customers. He indicated that staff would discuss these options with our communications specialist.

Chair Villemaire also suggested that a presentation be made to the Annual General Meetings of all pertinent associations in January or February of 2012.

RESOLUTION #127/11

MOVED BY: PAT WARREN
SECONDED BY: RON HOOPER

RESOLVED, THAT, the staff report be received.

CARRIED

COST BENEFIT ANALYSIS OF DFO ACTIVITIES

Rob Messervey reviewed the cost benefit analysis report of DFO activities as requested by the Board members at the July 20, 2011 meeting.

RESOLUTION #128/11

MOVED BY: PAT WARREN

SECONDED BY: TED SMITH

RESOLVED, THAT, the staff report on the cost-benefit of providing Level 3 agreement services with DFO be received.

CARRIED

PROCESS FOR PREPARATION OF RFP'S AND GUIDELINES

RESOLUTION #129/11

MOVED BY: CHUCK MERCIER

SECONDED BY: HEATHER STAUBLE

RESOLVED, THAT, the staff prepare a document that will provide guidelines for the preparation of "Request for Proposal" documents for future use, and;

THAT, a new RFP be developed and submitted to companies for the drilling of two Provincial Ground Water Monitoring (PGMN) wells.

CARRIED

CORRESPONDENCE

RESOLUTION #130/11

MOVED BY: CHUCK MERCIER

SECONDED BY: PAT WARREN

RESOLVED, THAT, the attached correspondence be received.

CARRIED

REPORTS AND UPDATES FROM BOARD MEMBERS

Pat Warren:

- Updated Board members on the progress of the City of Kawartha Lakes Integrated Community Sustainability Plan and mentioned that there would be some focus group sessions being held shortly that she hoped members of the board would be able to participate in.

Director LaCombe:

- Mentioned the upcoming meeting with KRCA staff and the Council members of Galway-Cavendish and Harvey to be held October 18th, 2011 in regards to Planning and Regulation responsibilities.

Director Hooper:

- Reported on the successful Children's Surface Water Festival at Camp Samac.

Director Mercier:

- Informed the Board of a meeting that will take place on October 5th, 2011 at 11:00 a.m. that will focus on the GFL soil rehabilitation plan and a tour that will follow the meeting to visit the inside workings of a fill remediation operation.

Director Smith:

- Inquired about the Authority's experience in dealing with the Federal Department of Transport given Brock Township's involvement in a bridge replacement.

DIRECTOR HOOPER LEFT THE MEETING AT 4:02 P.M.

CLOSED SESSION

RESOLUTION #131/11

MOVED BY: HEATHER STAUBLE
SECONDED BY: PAT WARREN

RESOLVED, THAT, the Board of Directors enters into closed session.

CARRIED

RESOLUTION #132/11

MOVED BY: JOHN HANCOCK
SECONDED BY: DON LACOMBE

RESOLVED, THAT, the verbal report from Mark Majchrowski be received.

CARRIED

RESOLUTION #133/11

MOVED BY: PAT WARREN
SECONDED BY: JOHN HANCOCK

RESOLVED, THAT, the Board of Directors rises from closed session.

CARRIED

NEW BUSINESS

Director Mercier inquired as to whether we had a risk management plan in place to avoid litigation in regards to our trails and pathways. Rob Messervey responded that Conservation Ontario had engaged several insurance companies to look at Risk Management a couple of years ago and that Kawartha Conservation had followed the same procedure.

Regular trail inspections are performed and issues are documented. It was also suggested that perhaps the documentation procedure could be enhanced and that this matter could be looked at by the Joint Health and Safety Committee.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:11 p.m.

RESOLUTION #134/11

MOVED BY: TED SMITH
SECONDED BY: JOHN HANCOCK

RESOLVED, THAT, the Board of Directors Meeting #09/11 be adjourned.

CARRIED

DONNA VILLEMAIRE
CHAIR

ROB MESSERVEY
CAO