



## Minutes of Meeting # 11/08

Meeting #11/08 was held on Wednesday, September 17<sup>th</sup>, 2008 at the Kawartha Conservation office. Chair O'Connor called the meeting to order at 7:43 p.m.

Present: Larry O'Connor, Chair  
Donna Villemaire, Vice-chair  
Peter Franzen  
Alex Ruth  
Ron Hooper  
Jim McMillen  
David Marsh  
Lloyd Robertson  
Lynn Philip Hodgson

Staff: Wanda Stephen, Acting CAO  
Mark Majchrowski, Director, Watershed Management  
Kristie Virgoe, Manager, Environmental Protection and Restoration  
David Pridham, Manager, Environmental and Technical Services  
Steve Gormley, Resources Planner  
Catherine Hennings, Corporate Services Assistant

### Adoption of Agenda

#### Resolution #128/08

Moved by: Lloyd Robertson  
Seconded by: Ron Hooper

Resolved, That, the agenda for Meeting #11/08 be adopted as received.

CARRIED

### Declaration of Pecuniary Interest

None declared.

### Minutes of Meeting # 10/08

#### Resolution #129/08

Moved by: Donna Villemaire  
Seconded by: Peter Franzen

Resolved, that, the minutes of Meeting #10/08 be adopted as received.

CARRIED

**Permit – Snug Harbour Road**

Mark Majchrowski provided an overview regarding the boathouse construction application on Snug Harbour Road and explained that this meets the Watershed Management Policies but that the structure is larger than what staff can approve, therefore it is up to the Board to decide how to proceed. Donna Villemaire questioned whether the Board had ever approved a larger one on this lake and staff responded that they had, as well as had approved other ones on other lakes. The policy regarding size was discussed and the mitigation of risks to people. Discussion took place on whether a precedent would be set in approving this. Director Villemaire suggested that perhaps the policy needs to be reviewed to deal with these types of applications and inquired as to the risk of refusing this application. The Board was advised that the applicant would have a right to come before the Board and be heard. Director Villemaire recommended that until such time as the current policy is reviewed, KRCA should no longer be going beyond a certain limit.

**Resolution #130/08**

Moved by: Lynn Philip Hodgson  
Seconded by: Lloyd Robertson

Resolved, That, the permit no. 2008-027 be approved under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (Ontario Reg. 182/06) subject to the permit conditions as assessed by staff and that the boathouse not exceed 500 sq. ft.

CARRIED

**Closed**

The Chair advised the Board that they were expecting a timed telephone call to deal with a confidential issue.

**Resolution #131/08**

Moved by: Lloyd Robertson  
Seconded by: David Marsh

Resolved, That, agenda item #9 be moved up on the agenda.

CARRIED

**Resolution #132/08**

Moved by: David Marsh  
Seconded by: Lloyd Robertson

Resolved, That, the Board of Directors enter into closed session.

**Resolution #133/08**

Moved by: David Marsh  
Seconded by: Lynn Philip Hodgson

Resolved, That, the Board of Directors rise from closed session.

**Resolution #134/08**

Moved by: Peter Franzen  
Seconded by: Jim McMillen

Resolved, That, the rules be waived to extend the meeting to 10:00 pm.

**Ratification of Permits**

**Resolution #135/08**

Moved by: Donna Villemaire  
Seconded by: Lloyd Robertson

Resolved, That, staff bring forward the Watershed Management Policy with recommended amendments and comments for the Board's review at the November 2008 meeting.

**Resolution #136/08**

Moved by: Jim McMillen  
Seconded by: David Marsh

Resolved, That, the attached list of Section 28 Permits issued between mid June 2008 and September 1, 2008 be ratified by the Board of Directors.

**Financial Statement**

Staff advised that there were no anomalies, and that a surplus was expected.

**Resolution #137/08**

Moved by: David Marsh  
Seconded by: Ron Hooper

Resolved, That, the interim financial statement to July 31, 2008 be received as presented.

CARRIED

**Budget**

Discussion took place around budget guidelines and that municipalities had been contacted for their timetables and guidelines. Director Villemaire advised that a letter of June 2<sup>nd</sup> 2008 should have been received by KRCA regarding the budget, and that the actual amounts should be reflected in the 2009 budget document and that the cover letter from the auditor is to be included. It was advised that the 2008 Financial Statement may not be audited in time for the 2009 deadline. It was requested of the Board to provide direction regarding the development of and guidelines for the 2009 budget.

**Resolution #138/08**

Moved by: David Marsh  
Seconded by: Donna Villemaire

Resolved, That, the 2009 budget be drafted according to the timetable below, with a 3% guideline draft budget.

CARRIED

Timetable:

Departments submit 2009 budget requests	September 1, 2008
1st Draft to Board 2009 Preliminary Operating Budget Special Benefiting Capital Projects	October 29, 2008
2nd Draft to Board 2009 Preliminary Operating Budget Special Benefiting Capital Projects	November 26, 2008
Budget Document approved by the Board for Municipal Circulation	December 17, 2008
Vote on 2009 Preliminary Operating Budget and associated municipal levies by the Board	January 28, 2009

**Reports to the Board**

Staff Reports were received. Lynn Philip Hodgson commented that it is evident that staff does a lot of work behind the scenes and it is appreciated.

**Resolution #139/08**

Moved by: Donna Villemaire  
 Seconded by: David Marsh

Resolved, That, the staff progress reports to June 30, 2008 be received for information.

CARRIED

The human resources report was reviewed and Donna Villemaire inquired to the length of the employment contracts. It was reported that the employment contracts were short-term ending within the fiscal period.

**Resolution #140/08**

Moved by: David Marsh  
 Seconded by: Jim McMillen

Resolved, That, the report on Human Resources be received for information.

CARRIED

### AGM and 30<sup>th</sup> Anniversary Celebrations

The report regarding the Annual General meeting and the 30<sup>th</sup> Anniversary Celebrations was received and the date for the AGM was set for February 25, 2009. The portion of the report addressing the location of the AGM, as well as the anniversary celebration details, was deferred to the next Board Meeting.

**Resolution #141/08**

Moved by: Donna Villemaire  
Seconded by: Lynn Philip Hodgson

Resolved, That, the date for the 30<sup>th</sup> AGM be set for February 25<sup>th</sup>, 2009.

CARRIED

### Barrier Free Ramp

The report regarding replacement of the Barrier Free Ramp on the Administrative Building was discussed. Dave Marsh questioned whether this improvement could be put off for a year. It was recognized that it could not be put off, as City of Kawartha Lakes Building Officials insisted it be done. Alternatives were discussed.

**Resolution #142/08**

Moved by: Lynn Philip Hodgson  
Seconded by: Peter Franzen

Resolved, That, the existing barrier free ramp be removed and replaced with a landing and staircase;  
And That, barrier free access be established at the main entrance of the administrative building;  
And That, the associated costs of \$20,000 be covered by 2008 surplus funds.

CARRIED

### Preconsultation Meetings

The report regarding City of Kawartha Lakes Preconsultation meetings was received.

**Resolution #143/08**

Moved by: Donna Villemaire  
Seconded by: David Marsh

Resolved, That, the report be received for information.

CARRIED

**Update on Strategy**

Discussion ensued regarding the process by which to communicate the report received from Russ Powell. Jim McMillen asked if staff had seen the report and suggested that it be reviewed with staff before circulating. Lynn Philip Hodgson asked if public opinion would be sought, when the report was made available. Jim McMillen and Dave Marsh suggested staff input be received first. Peter Franzen asked if the report could be shared with Council and Lynn Philip Hodgson responded that it could be shared and Larry O'Connor also advised that the report would be available to anyone upon request. Jim McMillen and Dave Marsh asked that the report be put on the KRCA website tomorrow. Larry O'Connor and Donna Villemaire were to meet with staff on Thursday, September 18<sup>th</sup>.

**Resolution #144/08**

Moved by: David Marsh  
Seconded by: Peter Franzen

Resolved, That, the report be received and the Chair and Vice Chair discuss the report with staff and bring a report back with recommendations to the Board at the next meeting.

CARRIED

**Correspondence**

Correspondence was received and Dave Marsh asked that a letter be written to Larry Corrigan advising that his correspondence has been received.

**Resolution #145/08**

Moved by: Alex Ruth  
Seconded by: Peter Franzen

Resolved, That, correspondence be received.

CARRIED

There being no further business, the meeting was adjourned at 9:23 pm.

Larry O'Connor  
Chair

Wanda Stephen  
Acting CAO