



KRCA USE ONLY FILE #

277 Kenrei Road  
Lindsay, Ontario  
K9V 4R1  
Phone 705.328.2271  
Fax 705.328.2286

### REQUEST FOR INFORMATION

Owner's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 \_\_\_\_\_ Fax: \_\_\_\_\_  
 Applicant/Inquiries Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 \_\_\_\_\_ Fax: \_\_\_\_\_

#### Location of Subject Property:

Municipality: \_\_\_\_\_ Lot: \_\_\_\_\_ Concession: \_\_\_\_\_  
 Municipal Address: \_\_\_\_\_ Registered Lot: \_\_\_\_\_ Registered Plan: \_\_\_\_\_

#### **YOU MUST PROVIDE THE FOLLOWING INFORMATION IN ORDER FOR US TO COMPLETE THE INFORMATION REQUEST:**

1. Location of property in relation to roads (i.e. distance from a known intersection).
2. A sketch map/ survey to show the existing and proposed structures on the property with dimensions and setback distances.
3. Details of the type and intended location and use of any proposed fill, construction or watercourse alteration.
4. A description of the purpose and the methods to be used in carrying out the proposed works or alteration.

#### ACTIVITIES PROPOSED:

Construction: \_\_\_\_\_  
 Describe Type of Structure

Filling or Grading: \_\_\_\_\_  
 Describe the Purpose of Filling or Grading

Alteration to a Watercourse: \_\_\_\_\_  
 Describe Type of Alteration

Please indicate whether the owner of the property is aware of this inquiry.  Yes  No  
 Is this inquiry the subject of an offer to purchase?  Yes  No

I, \_\_\_\_\_ declare that the information provided above is accurate to the best of my knowledge. By signing this application, I agree to allow KRCA staff to enter onto the subject property as part of the review process, except if this is an inquiry for an offer to purchase.

\_\_\_\_\_ Date \_\_\_\_\_ Authorized Agent/Owner \_\_\_\_\_ Inquirer

**PLEASE NOTE: INFORMATION YOU PROVIDE ON THIS FORM IS COLLECTED BY KRCA IN ACCORDANCE WITH THE *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, AND WILL NOT BE USED FOR ANY PURPOSE OTHER THAN THAT WHICH IS NECESSARY TO PROCESS YOUR REQUEST FOR INFORMATION.**

**Processing Fee for Inquiry --- \$125.00  
This fee is payable at the time the inquiry is submitted to this office.**