



Plan Review Fee Schedule

(Effective January 1, 2018)

Please be advised that the Plan Review Fee Schedule is to be read in conjunction with the Notes following the table.

Planning Application Type	Fee
Minor Variance	\$500
Severance:	
• Minor (Lot line adjustments/additions)	\$250
• Major (Lot creation, lot severance)	\$500/lot creation
Zoning By-Law Amendment	\$500
Official Plan Amendment	\$500
Site Plan Approval:	
• Single Lot Residential	\$500
• Multiple Residential	
○ Minor (≤5 hectares)	\$3,000
○ Major (>5 hectares)	\$6,000
• Commercial/Industrial/Institutional Development	\$6,000
Site Plan Amendments (red-line revisions will be evaluated on a case-by-case basis, fees negotiated accordingly based on staff time required)	50% of original fee
Subdivision or Condominium:	
• Draft Plan	
○ Minor (≤5hectares)	\$7,500
○ Major (>5 hectares)	\$15,000
• Clearance of Draft Plan Conditions	\$2,000/hectare (net out natural hazards)
• Revision Fee (change to concept and/or layout)	\$2,000 per technical report
• Reactivation Fee After 5 years	Full amount of current fee

Golf Course	\$6,000
Driving Range	\$3,000
Aggregate Operation	\$6,000
Other Fees	
Proposal Review/Request for Information	
• Single Residential or Agricultural Development	\$250
• Multiple Residential/ Commercial/Industrial/Institutional Development	\$1,000
Real Estate Inquiry	\$250
Additional Site Visit	
• Applicant Driven Consultation	\$250
• Information Acquisition to Complete Application	\$500
Detailed Technical Review	
Review of Reports (not covered by initial planning fee)	
• Minor (single lot residential)	\$1,000
• Major (commercial/industrial/institutional/multiple residential)	Peer review paid by applicant
Peer Review	Cost paid by applicant

Notes:

1. Consolidated Planning Act Applications: will be subject to only the higher of the application fees (not the aggregate – if submitted within 3 months);
2. Kawartha Region Conservation Authority (Kawartha Conservation) reserves the right to collect a fee for the review of technical reports/studies (i.e., Detailed Technical Review fee OR Peer Review fee listed above) if review costs exceed initial Planning fee;
3. For Clearance of Draft Plan Conditions, environmental or hazard lands are not included in determining fee.
4. Clearance of Draft Plan Condition fees will be charged per phase upon request for clearance.
5. Three resubmissions of a technical report(s) are included in the initial Planning fee, after which a detailed technical review fee will be applied to each subsequent resubmission of the report(s).
6. Peer Review fees will be recovered when a report contains information that is beyond the scope of the Authority’s in-house technical expertise (e.g., hydrogeological analysis) OR to come to a third-party resolution where there is a conflict.
7. Kawartha Conservation reserves the right to increase fees without notice to address year to year increases that may occur from inflationary increases in operating costs.