



Effective January 30, 2025

**Schedule 3 - General Fee Schedule**

Description	Fee Basis	Fee (Excluding Taxes)	Tax Treatment
<b>Administration Fees</b>			
<b>Boardroom Rental (Member Municipalities Exempt)</b>			
Meetings (Minimum 2 hours to Maximum 4 hours)	Per Hour	\$40.00	HST Applicable
Daily	Daily Rate	\$250.00	HST Applicable
<b>Report Copying – Administrative fee</b> <i>Copy fees below apply to report copying in addition to the administrative fee. Incidental copies will not be charged.</i>	Per Hour	\$50.00	HST Applicable
Copy documents (B&W)	Per Page	\$0.25	HST Applicable
Copy documents (Colour)	Per Page	\$1.00	HST Applicable
NSF Cheque/Returned Payment	Each	\$45.00	HST Exempt
Ship CD/Reports/Maps	Per Package	\$35.00	HST Applicable
Third Party Services (Non-Municipal Partners)	Per Project	Negotiated per project with a minimum of full cost recovery plus a 10% administration fee	HST Applicable
<b>Conservation Areas</b>			
<b>Ken Reid – Green Spaces *Renters subject to pay for parking</b>			
Green Spaces <i>*No third-party vendors</i>	Daily	\$85.00	HST Applicable
Group camp <i>*Renters must be cleaned up and out of the Group Camp area by 11am on checkout day</i>	Per Overnight	\$150.00	HST Applicable
Escarpment Pavillion <i>*Electricity available</i>	Daily	\$100.00	HST Applicable
Security Deposit <i>*Recoverable if clean-up is not required</i>	Flat Rate	\$200.00	HST Exempt
<b>Ken Reid – Field Centre *Renters subject to pay for parking</b>			
Field Centre	Daily	\$175.00	HST Applicable
Security Deposit <i>*Recoverable if clean-up is not required</i>	Flat Rate	\$200.00	HST Exempt
<b>Special Events *Renters subject to pay for parking *Private use of parking associated with area</b>			
Special Event <i>*No third-party vendors</i>	Daily	\$255.00	HST Applicable
Special Event <i>*One to three third-party vendors</i>	Daily	\$410.00	HST Applicable
Special Event <i>*Three plus third-party vendors</i>	Daily	\$560.00	HST Applicable
Events in Excess of 500 people <i>*Includes 8 hours of staff time</i>	Daily	\$3,100.00	HST Applicable
Security Deposit <i>*Recoverable if clean-up is not required</i>	Flat Rate	\$200.00	HST Exempt



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<b>Ken Reid – Outdoor Classroom *Renter subject to pay for parking</b>			
Outdoor Classroom	Daily	\$80.00	HST Applicable
<b>Parking Fees</b>			
Daily	Per Vehicle	\$3.54	HST Applicable
Festival Parking	Per Vehicle	\$20.00	HST Applicable
Annual Pass	Per Permit	\$85.00	HST Applicable
Annual Pass – Seniors	Per Permit	\$60.00	HST Applicable
<b>Filming Fees *Security deposit may be required</b>			
Set up / take down activities	Per Day	\$1,000 - \$1,500	HST Applicable
Feature Film Filming Days	Per Day	\$2,500 - \$3,000	HST Applicable
<b>Other</b>			
Vendor and Concession Permit	Per Day	\$80.00	HST Applicable
Agricultural Field Rentals	Per Acre	Negotiated agreement	HST Applicable
<i>*Discounted rates on Facility Rentals may be negotiated with local schools, charitable organizations, not-for-profit organizations, and partner organizations on an individual basis.</i>			
<b>Watershed Information and Services</b>			
Technical staff time – Processing data requests (1hr minimum)	Per Hour	\$80.00	HST Applicable
Regulation Mapping per sheet - digital file	Each	\$80.00	HST Applicable
Regulation Mapping - entire watershed - digital file	Each	\$2,000.00	HST Applicable
Annual Fee - Updates to Regulation Mapping Layer	Per Year	\$500.00	HST Applicable
Floodplain Modelling Files - Hec-Ras, VO2	Each	\$600.00	HST Applicable
<b>GIS Services</b>			
Mapping/Data Processing Fee - Processing mapping or data requests (to include: map production; data analysis; photo retrieval; delivery of digital data) (1 hr minimum)	Per Hour	\$80.00	HST Applicable
<b>Maps</b>			
17" x 22"	Each	\$35.00	HST Applicable
22" x 34"	Each	\$45.00	HST Applicable
34" x 44"	Each	\$55.00	HST Applicable
All Other Dimensions	Per Linear Foot	\$15.00	HST Applicable
<b>Aerial Photography</b>			
Aerial Photographs - 1978/1988 - Black & White	Per Image	\$15.00	HST Applicable
	Per Add'l Image	\$5.00	HST Applicable
Aerial Oblique Photographs – 2007 (digital)	Each	\$10.00	HST Applicable
Orthophoto tile, digital Tiff format (1x1 km tile 20 cm)	Each	\$75.00	HST Applicable